

# Northampton Locality Board

## Tuesday 23 July 2019

# Commissioning and Membership Engagement Executive (CMEE)

- Current CMEE post holder's term ends on 30 September 2019. Current post holder is stepping down due to commitments of his role as the Clinical Director for the Primary Care Network (PCN)
- The CCG is therefore required to enact the election process for this role.

# Commissioning and Membership Engagement Executive (CMEE)

## Summary of the Application and Election Process:

- Any GP from a NHS Nene CCG member practice within that locality who wishes to nominate themselves for the position must have secured a “proposer” and “seconder” from GPs within the CCG.
- The experience and skills will be judged against a set of agreed competencies within a detailed role specification.
- Interview and selection process by an independent panel.
- If there is only one individual that passes the interview and selection process, there will be no need to proceed to an election process.
- If there are at least two individuals who meet the minimum standards agreed within the selection process, then the election process will be initiated.
- The election process will be conducted independently.
- All candidates that successfully meet the criteria will then be put forward for election, with each Member Practice having one vote each.

# CMEE Election Timeline

Date	Action
16 July 2019	Remuneration Committee to agree process and timeline of events
23 July 2019	Locality Board consideration
24 July – 7 August 2019	Nomination packs out to GP practices, with closing date of 7 August 2019
08-09 August 2019	Nominations assessed against criteria
14 August 2019 (TBC)	Interviews
15 August 2019	Email candidate nominations to practices
16 August 2019	Invitation to vote sent out by Electoral Reform
19 - 30 August 2019	Vote open from 19 August until 30 August 2019
2 Sept 2019	Results received from Electoral Reform
w/c 2 Sept 2019	Inform candidates of outcome of vote and agree the start date for the role with the successful candidate
w/c 2 Sept 2019	Results released to Governing Body
w/c 2 Sept 2019	Results released to member practices
15 October 2019	Governing Body to receive confirmation of process and outcome at its public meeting

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## What if there are no candidates?

- Opening out the pool of potential candidates to the other two localities
- Reviewing the job description with any potentially interested GP to balance out the minimum requirements of the role with their available capacity.
- Discussing whether any of the other CCG GPs could cover the minimum requirements of the role until a substantive candidate is in post.
- Reviewing with the locality and NHSE whether another member of the Primary Health Care Team (practice manager, practice nurse or other allied health care professional) could fulfil at least the minimum requirements of the role.

# Commissioning and Membership Engagement Executive (CMEE)

The Locality Board are asked to:

- **NOTE** the need for the election.
- **CONSIDER and AGREE** an appropriate interim solution from the suggested options should there be no candidates for post.

# Constitutional Changes Required

- NHS Nene CCG and NHS Corby CCG have a long standing history of collaborative working, and since 2018/19 the two CCGs have made significant good progress in moving towards a joint operating model.
- Earlier in 2019 the CCGs agreed to finalise the appointment to a joint Corporate Management Team (CMT) and a single Lay Member structure to:
  - Remove duplication of roles and responsibilities
  - Create efficiencies in operational working
- In line with the agreed finalised CMT and Lay Member structures, appropriate changes to the Constitutions have been proposed for the CCGs to remain legally compliant. Legal advice has been sought from BrowneJacobson LLP in respect of this.
- Changes to the Constitutions relate to title changes only, the balance of voting across the GP, Lay and Executive roles will remain unchanged.

# Proposed Constitutional Changes

- Summary of changes:
  - Lay Member titles updated.
  - In attendance for Governing Body updated to reflect new titles.
  - Role descriptions updated for the Lay Members.
  - Practice list amended to ensure aligned to correct Locality.
  - Scheme of Reservation and Delegation (SoRD) updated to reflect new structure and associated changes in delegations.
  - Prime Financial Policies updated to align to new structure and updated to reflect legislative changes.



# Next Steps

- The CCG must apply to NHSE/I to seek their approval of the changes.
- To enable the CCG to make the application, we are seeking support by the membership for the changes.
- The Constitution and tracker document will be circulated to the Practice Representative after this meeting with a request to respond to confirm support within 2 weeks.
- Confirmation of membership support is required before submission to NHSE/I.

# Strengthening the Future of Primary Care in Northamptonshire

# Primary Care Strategy

- Develop sustainable, resilient General Practice Services that delivers consistent high quality core services to the population
  - Develop population based PCNs as the foundation of our Integrated Care System delivery
  - Commission appropriate local services that are co-produced with PCN clinical leadership, GP Federations, patients and public
  - Introduce our integrated model of community and social care wrapped around PCNs to support coordination of care
  - Joint workforce planning and development
  - Utilise Population Health Management at PCN, place and system wide levels to provide the basis of commissioning and service delivery decisions
  - To support and empower Primary Care to be strong partners in our Integrated Care System by 2021
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- Continued engagement with General Practice during the summer to develop and refine the strategy for inclusion in the NHS Long Term Plan

***‘Corby and Nene CCGs working together for Northamptonshire’***

# Outcomes & Benefits for Primary Care

- Sustainability & resilience
- Improved practitioner and patient happiness
- Countywide consistency in the consideration of the role primary care, PCNs and GP Federations play in system working
- Consistent locally commissioned services across the county
- Recognition of health inequalities, and sharing of best practice to reduce them
- Technological solutions and estates support that underpins service delivery
- Recognition and funding of 'left-shift' of work
- PCN support and clinical director leadership development
- Coordinated clinical recruitment campaigns working together with PCNs and GP Federations

# Key Enablers to Achieve the Benefits

- Development of Primary Care Networks
- Workforce and leadership development
- Estates planning
- Harness digital technologies
- Commissioning & Contracting
- Health and Social Care Integration
- Transition
  - Equity in planning and delivery of services across the population of Northamptonshire
- Delegation
  - Autonomy and freedom to make local decisions
  - Local design of local services
  - One of seven CCGs not delegated
  - Your current core GMS Contract value and SFE payments will stay the same

# Timetable

- In order to become one CCG from April 2020 and achieve autonomy and freedom to make local decisions Nene CCG must be delegated.
- The transition to one CCG and delegation are intrinsically linked and require majority support from our Member Practices through a voting mechanism.
- You will be asked to vote on both areas in one go:
  1. The transition – agreement to one CCG
  2. Agreement for Nene CCG Practices to become delegated
- Plans for the vote to be put out to all GP Practices in Nene CCG early September.
- Application to become one CCG due 1<sup>st</sup> October 2019.

# Next Steps

- PCNs now live - Extended Hours, new additional roles (Clinical Pharmacists, Social Prescribing Link Workers), Clinical Director OD Programme.
- Working in collaboration with NHFT and NCC to identify the most appropriate working arrangements to commence new health and care integrated model of care
- Continued engagement with General Practice and GP Federations during the summer to develop and refine the Primary Care Strategy; Long Term Plan submission November 2019.
- Continued engagement with General Practice and GP Federations to support applications to NHSE/I for constitutional variations to a single Northamptonshire CCG including delegation. Membership support to be sought September 2019.