

**Minutes of the Northampton Locality Board Meeting**

 26<sup>th</sup> February 2019 from 12:45 to 14:45

Manfield Room, Moulton Community Centre, Sandy Hill, Reedings, Northampton, NN3 7AX

**Present**

|                                        |                                                                                    |
|----------------------------------------|------------------------------------------------------------------------------------|
| <b>Dr Tom Howseman (TH)</b>            | <b>CMEE, Nene CCG (Chair)</b>                                                      |
| <b>    Viqar Abbasi</b>                | <b>Practice Manager, The Mounts Medical Centre and Favell Plus</b>                 |
| <b>    Jon Atkinson</b>                | <b>Practice Manager, King Edward Road Surgery</b>                                  |
| <b>Dr Muhammed Azizullah</b>           | <b>Earls Parton and Penvale park</b>                                               |
| <b>Dr Santiago Dargallo Nieto (SD)</b> | <b>GP, County Surgery</b>                                                          |
| <b>    Dr Mahesh Dias</b>              | <b>GP, Maple Access Medical Centre and Weston Favell Health Centre (Dr Jameel)</b> |
| <b>    Dr Laila Essayed</b>            | <b>GP, The Pines Surgery</b>                                                       |
| <b>    Dr Jamie Green</b>              | <b>Eleanor Healthcare</b>                                                          |
| <b>    Julie Harker</b>                | <b>Practice Manager, The Crescent Medical Centre</b>                               |
| <b>    Dr Fatema Jamil</b>             | <b>GP, Greenview Surgery</b>                                                       |
| <b>Margaret Keegan</b>                 | <b>Practice Manager, Queensview Medical Centre</b>                                 |
| <b>    Kris Kuczera</b>                | <b>Practice Manager, Weston Favell Health Centre (Dr Molla &amp; Dr Kesani)</b>    |
| <b>    Jane Mackenzie</b>              | <b>Practice Manager, Weston Favell Health Centre- Dr Jamell</b>                    |
| <b>Dr Catherine Massey</b>             | <b>GP, Abington Park Surgery</b>                                                   |
| <b>    Lisa McKenzie</b>               | <b>Practice Manager, Abington Park Surgery</b>                                     |
| <b>    Sian McLennan</b>               | <b>Practice Manager, Woodview Medical Centre</b>                                   |
| <b>    Patrick Morgan</b>              | <b>Practice Manager, Rillwood Medical Centre</b>                                   |
| <b>    Dr Dipesh Naik</b>              | <b>Abington Medical Centre</b>                                                     |
| <b>    Pauline Norman</b>              | <b>Practice Manager, Kingsthorpe Medical Centre</b>                                |
| <b>    Ian O'Connor</b>                | <b>Practice Manager, Brook Medical Centre</b>                                      |
| <b>Dr Mumtaz Pardhan</b>               | <b>GP, Kingsthorpe Medical Centre</b>                                              |
| <b>    Amal Perera</b>                 | <b>Practice Manager, Maple Access</b>                                              |
| <b>    Sally-Anne Pike</b>             | <b>Practice Manager, Danes Camp Medical Centre</b>                                 |
| <b>    Alison Pound</b>                | <b>Practice Manager, St Lukes Primary Care Centre</b>                              |
| <b>    Sara Richards</b>               | <b>Practice Manager, The Pines Surgery</b>                                         |
| <b>    Dr Darin Seiger</b>             | <b>GP, Moulton Surgery/ Nene CCG GP Chair</b>                                      |
| <b>    Dr Syed Shah</b>                | <b>The Mounts Medical Centre</b>                                                   |
| <b>    Dr David Smart</b>              | <b>GP, Leicester Terrace Health Care Centre</b>                                    |
| <b>    Gareth Williams</b>             | <b>Practice Manager, Park Avenue Medical Centre</b>                                |
| <b>    Dr Ann Wood</b>                 | <b>GP, King Edward Road Surgery</b>                                                |

**In Attendance**

|                             |                                                         |
|-----------------------------|---------------------------------------------------------|
| <b>    Pam Law</b>          | <b>Chair of NPEG</b>                                    |
| <b>    David Atkinson</b>   | <b>Chair of South Locality Patient Engagement Group</b> |
| <b>Jeanette Pidgen (JP)</b> | <b>Locality Manager, Nene CCG</b>                       |
| <b>    Jane Finch (JF)</b>  | <b>Locality Manager, Nene CCG</b>                       |

**Apologies**

|                              |                                  |
|------------------------------|----------------------------------|
| <b>    Dr Syed Abbas</b>     | <b>Favell Plus Surgery</b>       |
| <b>    Dr Bilial Attique</b> | <b>Queensview Medical Centre</b> |
| <b>    Dr Haroon Butt</b>    | <b>Danes Camp Surgery</b>        |
| <b>    Alison Cooper</b>     | <b>Abington Medical Centre</b>   |
| <b>Dr Naomi Caldwell</b>     | <b>Langham Surgery</b>           |

Anita Green County Surgery  
Sue Hart Leicester Terrace Health Care Centre  
Mark Leonard Eleanor Healthcare  
Lorraine Spicer Earls Parton and Penvale Park Medical Centre

| Minute No:    | Agenda Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                    |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| NPTLB18/19 39 | <b>1. Welcome and apologies</b><br>TH welcomed members to the meeting and apologies for absence were noted and given as above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                    |
| NPTLB18/19 40 | <b>2. Declarations of Interest</b><br>There were no new declarations of interest relating to items on the Agenda made by those present.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                    |
| NPTLB18/19 41 | <b>3. Minutes of the last meeting</b><br>The Minutes of the meeting held on 22 <sup>nd</sup> January 2019 were presented and approved as a true and accurate record of proceedings.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>NPTLB-18-14</b> |
| NPTLB18/19 42 | <b>4. Action Log</b><br>Please see attached<br><br>Log 68 - please do contact JP or TH if any issues arise going forward.<br>Log 66 - please do contact JP or TH if any issues arise going forward.<br><br>The membership were also asked to consider, review and comment if appropriate, on the Committee Effectiveness and Meeting checklist with hard copies being made available at their respective tables.                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>NPTLB-18-15</b> |
| NPTLB18/19 43 | <b>5. Cancer of an Unknown Primary (CUP)</b><br>Dr Az Ali presented the new Pathway for Cancer of an Unknown Primary; please see attached presentation.<br><br>Questions:<br><i>What happens with a patient with severe weight loss, unable to locate anything?</i><br>Not able to use this referral form in this situation.<br><br>Please wait for results of the scan before sending off referral form<br><br>Pathway is only available in Northampton. There is a weight loss pathway in addition to this being trialled in KGH – and may well become countywide – but await events.<br><br><i>Fit tests</i><br>There is a delay in regard to the IT systems, should come online at the end of April 2019.<br><br>There will be communication that will go out before CUP goes live.<br><br><i>When will the PUO be installed on ICE?</i><br>In a few weeks' time. |                    |
| NPTLB18/19 44 | <b>6. Direct Booking 111</b><br>Julie Rubenzer presented the nationally led scheme for 111 direct bookings into Primary Care; please see attached presentation.<br><br>Questions:<br><i>Can you choose the time slot that 111 can use?</i><br>Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                    |

*Are the 111 slots being filled?*

It is found that this is between a 70% - 80% usage. TH stated that St Lukes is part of the pilot and St Lukes have offered appointments on this over and above what the Practice already offers.

*What is the DNA rate?*

Minimal.

*Can a patient be seen by a clinician other than a GP?*

JF responded by saying this is a flexible approach and patients can be seen by any other appropriate practitioner. There may need to be some tweaks to the scheme and there may be some restrictions in some ways. Appointments are for a clinician, it was suggested that a GP/ANP would be suitable however this could be reviewed.

*Does the contact need to be face to face?*

This will be clarified by Julie Rubenzer

Concerns were raised that 111 is an Urgent Service and that patients may place additional demand on Primary Care same day appointments. There was a brief discussion held in regards that this is an opportunity to educate Patients in how to access Primary Care.

#### **NPTLB18/19 45 7. Questions and answers/any other business**

- a) Two queries arose prior to this Locality Board meeting after the Health Visitor's DNA pathway was shared with the Locality Board in regards to how would a Practice know once a DNA had been referred to the HV what they had done? What would the process be that the HV visitor would follow as communication and documentation is key? Pippa Gilbert Clinical lead 0 – 19 Service at NHFT responded by say that she recommended the list of multiple DNAs is shared, reviewed and updated during the HV-GP liaison meetings which she understood are held on a monthly basis. The membership responded by saying that in some cases the HV isn't always consistent and there may be some instances where a monthly meeting doesn't occur, where this doesn't occur it is critical to ensure that we know the communication strategy to pass on this more routine information, as opposed to immediate safeguarding concerns which is a well known pathway. JP to ask HV manager
- b) Have the PAG – Prescribing Advisory Group – spoken with schools and Northants County Council in regards to schools needing to give medicine to children whilst attending school, which has been prescribed only? JP to ask Prescribing
- c) Work Force Tool – there are currently six practices in the County using this and in addition it's a requirement of the Extended Access contract. NHS England has sent information out to practices, reminding them this is available on their clinical system. Very early days with information at present, but when we hear more we will share more, it is likely NHSE will contact practices directly.
- d) Leave of absence – JP will be not be at work from the end of March 2019, due to an operation. Jane Finch will be supporting Tom in regards to the Northampton Locality Board and all other Locality issues. Jane's email address is - [janeфинch@nhs.net](mailto:janeфинch@nhs.net); her contact number – 01604 651861.
- e) Chairs post – Darin Seiger (DS) provided an update in regards to the expression of interest for the post of Northampton CMEE. Unfortunately there were no expressions submitted. DS asked the Locality membership how they would like to go forward. The Locality Board agreed

with Tom that until Primary Care learns more about the finer details of the GP contract, to give the Locality continuity and consistency, the Locality would remain with Tom as Chair.

- f) Attendees were reminded not to forget to sign in.

#### **Date and Time of the next meeting**

The next Northampton Locality Board meeting will be held on **26 March 2019** in the **Manfield Room, Moulton Community Centre, Sandy Hill, Reedings, Northampton, NN3 7AX** at **12:30** for a **12:45** start to **14:45**.

**The Chair** brought the meeting to a close at 13.49.